



Application for study social events and projects

Information and conditions

Following rules apply

- The applicant **must be a member of Konstfören.**
- The application should be sent **3 weeks before** the event.
- Funding from Konstfören **cannot** be used to buy alcohol.
- Funding from Konstfören **cannot** be used as wage or salary.
- If the applicant didn't use all the funding money for the costs of the applied elements of the event the left-over money has to be **repaid** to Konstfören.
- The application should contain a project description and a budget for each and every element applied for. The funding money **cannot** be used outside the budgeted elements.
- You **cannot** sell anything purchased with the funding money you receive.
- The logo of Konstfören should be part of any advertisement or marketing of the event.
- If a fee is charged for the event, it should be subsidized for members of Konstfören.
- If the rules are not followed the applicant will be obliged to repay the funds.

Environment

Be aware of environmental issues when planning your event. For example try to cut down on disposable articles as much as possible and use sustainable transport. If you have been granted funding for materials, decorations or equipment that are reusable these shall be handed over to your Section after the event. So that they can be reused again in the future. The sections might already have materials in their possession that could be useful for your event. Always make sure that you are not applying for money for something that is already available for borrowing at the Section.

Receipts

All costs should be accounted for and **receipts** should be handed in to one of the Sections of Konstfören no later than **4 weeks after** the event. The receipts should be stapled to the Konstfören document of study social events. The papers should be handed over to the Section at your institution.

Send your application to following address:

ansokan@konstkaren.gu.se

Or hand in your application directly to the Section at your institution.

The application is processed by the board of Konstfören. Please note that Konstfören might not grant each application funding and/or that Konstfören might choose to fund parts of your application but maybe not the full funding that you apply for.



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Applicant

Name: _____

Institution: HSM HDK-Valand Program & year: _____

Email: _____

Phone: _____

Bank account

Account holder: _____

Clearing number: _____

Bank account number. _____

Bank: _____

I hereby undertake to follow the rules for the application

Location and date: _____

Signature: _____

Send application to Konstkåren at ansokan@konstkaren.gu.se

Or hand in directly to the Section at your institution.

If the rules are not followed the applicant may be obliged to repay the funds.

Title of event: _____

Type of event: _____

Date for event: _____

Institution: HSM HDK-Valand

For whom?: _____

Description of event purpose: _____

Budget, can also be submitted separately:

Type of cost	Cost SEK
Total:	